

From: [REDACTED]
To: [REDACTED]
Subject: NNR PM Meeting & Wildfire LTT
Date: 15 August 2025 15:03:20

Hi [REDACTED]

Tow things if that's ok from me:

1. Can [REDACTED] have a slot in the NNR PM call to talk occupational health – maybe 10 mins with 5 mins for questions?
2. We've produced some wildfire lines to take – I've asked [REDACTED] to cast his eye over to check he is happy but below is the current working draft. Are you able to shoehorn these into an Ops DD call as AOB or similar please?

Wildfire Actions for Area Teams

The H&S team has received concerns that NE staff may have been involved in [wildfire management](#) outside the parameters of the [wildfire policy supplement](#). Area teams must take the following actions immediately:

1. Ensure all staff and volunteers know the limits

- No one should attempt to fight a fire if the flame length is above **50cm** or the area is **1m² or larger** — this includes smouldering peat fires.

2. Lead on prevention

- Proactively create and maintain fire breaks in high-risk areas.
- Regularly review and update local emergency procedures.

3. Report every SSSI wildfire

- Log all wildfire incidents on designated SSSI the [<< OLE Object: Picture \(Device Independent Bitmap\) >> SSSI Fire Register](#) without delay.

4. Manage external requests for assistance

- If the local Fire and Rescue Service requests NE involvement (e.g., “damping down”), you **must**:
 - Complete a suitable and sufficient risk assessment.
 - Ensure no staff or volunteers are exposed to heat/burns or smoke inhalation risks.

- Contact your **regional H&S business partner** or submit an enquiry via **My H&S** for support.

5. Record all fire-extinguishing activity

- If any NE staff or volunteers are involved in extinguishing a fire, report this as a **near miss** on [My H&S](#).

Your responsibility: Area teams are accountable for making sure these actions are understood, implemented, and monitored.

Thanks

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Principal Health & Safety Officer & Designated Safeguarding officer

Health and Safety Team (People Team – Business Management Group)

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